

## **449.15337 Program: Requirements; review**

### **1.**

Each facility shall have a written program outlining short-term and long-term objectives and goals. These goals must be realistic, attainable, and clearly and operationally defined.

### **2.**

Each component of the program must develop objectives that complement the goals of the program.

### **3.**

The Division shall: (a) Periodically evaluate the program; (b) Prepare a report of the evaluation; and (c) Distribute the report to the persons who manage the program and make the report available to the members of the staff of the facility and the Bureau of Licensure and Certification of the Division.

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**4.**

The facility shall provide for the medical, dental and psychological services needed to fulfill the goals of the program and meet the needs of all its clients to the extent that is possible, with assistance from available community resources.

**5.**

If a facility provides services through outside sources, formal, written arrangements must be made ensuring that the services are supplied directly by, or under the supervision of, qualified persons.

**6.**

Each facility shall provide case management services as needed by a client through a social worker or a registered nurse or by written agreement with a social worker or a registered nurse.

**7.**

A plan for case management must be recorded in the records of a client and must be periodically evaluated in conjunction with the treatment plan of the client.

**8.**

Each facility shall review its general program at least annually. Areas reviewed must include, without limitation, appropriateness of admissions, lengths of stay, discharge planning, use of services and utilization of the components of the program and outside services. Written reports of the reviews must be evaluated by the governing body, administrator and such committees as they designate. Documentation of the evaluation process must be maintained at the facility.